



# Yard Duty and Supervision



### Help for non-English speakers

If you need help to understand the information in this policy please contact the school on 9687 1535

Footscray West Primary School (FWPS) understands it holds a high standard of care in relation to students at school. Appropriate, well-organised and responsive supervision of students during class time, recess and lunch is an important aspect of keeping students safe at school. It also enables staff to identify and respond to possible risks at school as they arise.

Staff participate in FWPS's yard duty roster and school supervision requirements, and follow clear procedures for responding to accidents or incidents in the playground and learning areas.

School staff are rostered on for yard duty before school, during recess, lunch and after school. School grounds are supervised before school at 8:45am. After school, staff supervise the yard from 3.30 – 3.45pm. Students on school grounds outside these times will **not** be supervised unless they are attending a before or after school care program or supervised extracurricular activity.

Parents and carers should not allow their children to attend FWPS outside of these hours. Families are encouraged to contact TheirCare on 1300 072 410 or refer to [www.theircare.com.au](http://www.theircare.com.au) for more information about the before and after school care facilities available to our school community.

FWPS has in place a number of internal policies and procedures to respond to specific circumstances and potential risks, including but not limited to camps and excursions.

School staff, parents and students are encouraged to speak to the Principal, if you have any concerns about potential risks at our school, or our duty of care obligations.

### POLICY REVIEW AND APPROVAL

Policy last reviewed	May 2021
Consultation	Not required. Reviewed by staff and policy and planning
Approved by	Principal and tabled at school council
Next scheduled review date	2022

