

Dear Parents and Carers,

Footscray West Primary School is looking forward to another great year of teaching and learning and would like to advise you of Footscray West Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer for your children.

At our school, this support has allowed us to organise and coordinate the best possible programs within and outside the traditional teaching and learning classroom structure. These financial contributions assist us with the purchasing of art, music, library and physical education equipment and resources, which in turn, supports them to be exemplary programs, alongside our rigorous classroom subjects of Reading, Writing and Mathematics. Other programs which we can offer because of your contributions include Musical Futures, Orchard to Plate (classroom based in 2024) and a variety of Wellbeing programs and supports. All these programs, running alongside the traditional classroom teaching and learning programs, provide an effectively balanced and rigorous overall education for your children.

For further information on the Department's Parent Payments Policy please see the overview attached.

Yours sincerely,

Brendan Millar
Principal

Andrew Newman
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers English – book boxes, class sets, novels, readers, equipment Mathematics – manipulatives, calculators, textbooks, stationary, maths kits Science – materials, ingredients, books, shared classroom materials Units of work – books, project materials 	\$60
Specialist consumables, materials & equipment <ul style="list-style-type: none"> Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading, etc. Sports – equipment, ribbons, materials Library – books Italian – books, pens, markers, folders Music – instruments, books, pens, markers, and folders Performing Art – equipment Orchard to Plate program – ingredients and utensils 	\$60
Online Subscriptions <ul style="list-style-type: none"> Essential Assessment ACER OARS Other – year level based (i.e. Nessy and general apps) 	\$40
ICT & STEM <ul style="list-style-type: none"> Provision of iPads and devices from the shared classroom sets STEM equipment and devices Headphones (shared) Keyboards (shared) 	\$75
Printing and photocopying of learning materials	\$40
Take home book bag (Prep only)	\$15*
Total Amount (Grades 1-6)	\$275
Total Amount (Prep only) *with extra contribution for Prep take home reader bag (\$15)	\$290

Other Contributions	Please nominate an amount
Building fund (A contribution to support renovations, upgrades, and maintenance of school infrastructure)	\$
Technology fund (A contribution to support cyclical upgrades to technology used by the students, including end-of-life iPad replacement)	\$
School grounds fund (A contribution to support mowing, maintenance and repairs)	\$
Total Amount	\$

Extra-Curricular Items and Activities

Footscray West Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. The exact cost of extracurricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
<i>Optional school camp for Years 3 - 6</i>	<i>\$TBA</i>
<i>Optional Interschool Sports, cross country, and athletics</i>	<i>\$TBA</i>
<i>Other optional incursions and excursions to be scheduled</i>	<i>\$TBA</i>
Total Extra-curricular Items and Activities	<i>\$TBA</i>

Financial Support for Families

Footscray West Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports, and Excursions Fund to eligible Health Care Card holders (CSEF)
- Payment plans for extra-curricular items and activities
- State School's Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sandra Campbell (Business Manager)
Ph: 03 9687 1535 | Email: sandra.campbell@education.vic.gov.au

Details	Students' year level	Contribution amount
Student A name:	Year level:	\$
Student B name:	Year level:	\$
Student C name:	Year level:	\$
Student D name:	Year level:	\$
Curriculum Contributions (Total)		\$
Other Contributions		\$
Extra-Curricular Items and Activities		\$TBC
TOTAL		\$

Payment methods

- *CompassPay*
- *EFTPOS*
- *Cash*
- *BPay – unique BPay details available from the office*

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.